

**SWALE COMBINED ATHLETIC CLUB**  
**CONSTITUTION & RULES**

1. TITLE

The name of the club shall be Swale Combined Athletic Club

2. DEFINITION

- (a) Swale Combined Athletic Club is referred to hereinafter as the 'Club'.
- (b) The word 'committee' relates to the management committee as elected at the Annual General Meeting.

3. OBJECTIVES

The Objectives of the club shall be:

- (a) The Promotion of the sport of Amateur Athletics in the Swale towns and surrounding districts
- (b) To organise track & field, road running, cross country and Sportshall athletics teams for males and females of all ages.

4. MEMBERSHIP

- (a) The Club shall consist of:
  - i. Any amateur athlete as defined by the British Athletics Federation on payment of an annual membership fee.
  - ii. Honorary members who may be invited onto the committee
  - iii. Presidents or Vice Presidents as elected or re-elected by the committee annually at the Annual General Meeting following a proposal by the committee
- (b) A candidate for membership must apply in writing on the form provided for the purpose.
- (c) Applications for membership by athletes under 16 years must be signed by a parent or guardian in addition to the athletes own signature.
- (d) A member intending to withdraw from the club shall give notice in writing to the club secretary and their membership shall terminate on the date of that notice unless they are indebted to the club, in which case the committee may withhold acceptance of the resignation until they have discharged their liability.
- (e) Athletes who resign their membership without claiming hardship exemption not eligible to represent their next claim Club in any Open Team Competition confined to first claim members until the first day of the month preceding nine months from the date of notice of resignation by the secretary of the First Claim and Hardship Committee of the Region in which the headquarters of the Club the wish to represent is situated.
- (f) Non-Participating persons may become members on payment of a fee to be decided at the Annual General Meeting.

5. OFFICERS OF THE CLUB

- (a) The Officers of the Club are: Chairman, Vice-Chairman, Secretary, Treasurer, Press Liaison Officer, School Liaison Officer
- (b) Officers shall be elected annually at the Annual General Meeting
- (c) Five to form a quorum
- (d) The Committee has the power to fill any vacancy that may arise.

6. ANNUAL GENERAL MEETING

- (a) The Annual General Meeting shall be held before 1<sup>st</sup> April each unless a specific request is made for the date to be altered.
- (b) Any Proposals for the Annual General Meeting should reach the secretary not less than 14 days before the meeting

7. EXTRAORDINARY GENERAL MEETING

- (a) An Extraordinary General Meeting shall be called by the secretary within 14 days of receipt of a requisition in writing by at least 10 members of the Club stating the business to be brought before such a meeting.
- (b) No business other than what the meeting is called may be discussed.
- (c) Notice will be given by the secretary not less than 14 days before the meeting
- (d) No alteration addition or amendment may be made to the rules except by an Annual General Meeting or a Specified general meeting called for that purpose

8. PROCEDURE AT GENERAL MEETINGS

- (a) Each member over the age of 14 shall be entitled to have one vote at all general meetings
- (b) Voting shall be by simple majority of those present and in the event of a tie the Chairman shall have the casting vote, the exercise of which is mandatory.

9. MANAGEMENT OF THE CLUB

- (a) The management of the Club shall be vested in the committee elected at the Annual General Meeting.

10. MEMBERSHIP FEE

- (a) The membership fee shall be the amount determined at the Annual General Meeting of the Club.
- (b) No member of the club whose membership fees are in arrears shall be entitled to vote at a General Meeting of the Club.
- (c) A weekly training fee will be decided at the Annual General Meeting.

11. PROPERTY OF THE CLUB

- (a) All major trophies of the Club are its absolute property
- (b) The Club may own such equipment as the committee decides and this may be held by individuals on behalf of the committee

12. INTERPRETATION

- (a) The committee shall be responsible for any matter not directly covered by the Constitution and Rules and have the power to take the appropriate action.
- (b) A copy of these rules shall be sent to every new member who shall be deemed to have read them and be bound to them.